

CARROLLTOWN BOROUGH MUNICIPAL AUTHORITY

MEETING AGENDA

MONDAY, AUGUST 17TH, 2026 MEETING HELD AT 6:00 PM

1. Call Meeting To Order
2. Hearing Of Visitors –
3. Minutes of Previous Meeting– Meeting Minutes **JULY, 2026 Regular and Special Meetings**
 - **Motion To Approve Regular Meeting Minutes of July 20, 2026, Made By _____**
And seconded by _____ to Approve Meeting Minutes JULY 20th, 2026. Motion
Approved.
 - **Motion To Approve Special Joint Meeting of Municipal Authority and Carrolltown Borough**
held July 16th 2026, Made By _____ and Seconded by _____. Motion Approved
4. Financials Paid – **Motion Made By _____ And Seconded by _____ to Approve Financials JULY 2026**
- 5 Invoices Paid – **Motion Made By _____ And Seconded by _____ to Ratify JULY, 2026 Invoices.**

CORRESPONDENCE

- **Correspondence –**

REPORTS

- **Engineer Report –**
 - *Wastewater Treatment Plant Feasibility Study*
- **Sewage Report:**
 - *New Wastewater Treatment Plant- Update*
 - *I&I Repairs-Awaiting Funding for Camera Inspection of Collection System Lines*
- **Water Report:** *Current Usage and Water Loss*
 - *Water & Delinquency Report*
 - *Other Reports*
- **Dr. Makayla Zonfrilli-Lang** (Borough Managerial Consultant) – Update
 - *Hiring of Ardean Latchford for Borough Manager / Secretary / Treasurer.*
 - *Approve Employment Agreement between Borough and Ardean Latchford.*

UNFINISHED BUSINESS

- **County Tower Lease**
 - *Awaiting new date to meet with County representatives and County Solicitor.*
- **Muni-Link-PAYSTAR – Auto Agent Discussion**
 - *PAYSTAR Update on problems?*
- **AT&T Lease Renewal**
 - *Awaiting lease from AT&T to sign.*
 - **Motion to give Mike Waksmunski the approval to sign lease, as Chairman, made by _____**
and seconded by _____. Motion approved,
- **Internet Services** at Wastewater Plant, Water Plant, & Lift Station
 - *Luke Thomas Electrical proposal to connect Water Plant, Lift Station, Wastewater Plant to existing internet service at the Borough Building.*

- *Verizon FIOS Internet available at Water Plant and Sewage Lift Station but not Wastewater Plant. (See quotes)*
- **Electrical Lines Issue:** Mike Waksmunski stated there are issues with the electrical lines at the water plant. He said they are from the electric at the manhole over to the chlorination building, and possibly a leak in there somewhere, too. He said it had to have existed for quite some time, since you can see rust on one of the electrical panels in the chlorination building. He said that Lonnie said we should probably have somebody look at it because it's ruining the electrical box, and it could be an electrical safety issue since the electrical conduit's only down 18 inches and there's probably 75 feet of it. They discussed Troy Feighner coming to see it because Lonnie doesn't know whether it's a broken conduit entering at the electrical manhole or where the conduit runs through the building. He said there is no way of knowing that unless you dig it up.
- 06/15/26 Mike Waksmunski stated we need to put a metal roof on the chlorination building. We already purchased the metal roofing. He said that Lonnie's dead set against putting a metal roof on a building that has chlorine in it. He said that'll just eat it up, but suggests you tear off the shingles, replace any rotten plywood sheeting, and you can see where the rotting wood is. From there, the suggestion is to check the trusses, then put a new plywood roof on with shingles. Mike said that since we have this metal roofing, it might be better to go with it and see how it works out.
- Motion on 12/15/25 to Sell Old Military Generator to Marstellar Authority for \$500. They have not picked up the generator yet. Awaiting payment.
- Approved purchase of a new head for the Influential Composite Sampler for the Sewage Treatment Plant. - Status?
- **Camera Video Inspection** of the wastewater collection system.
 - *Price quotes or estimates to video the wastewater collection system?*
 - *Loan from Water System to Sewage System to pay for camera video inspection of wastewater collection system. Solicitor has given the okay for the water system to loan the sewage system funds to pay for a camera inspection of the wastewater collection system. Board may sign loan agreement between Water and Sewer if it desires. Loan terms, if any, are also at Municipal Authority discretion.*
- **Authority Audit Status?**
- **Manager's Pre-Paid Salary for 2025 and 2026**
- **New Police Cruiser - 1/19/26** Discussion ensued about using CBA money to pay for a new police car.
 - After hearing from Suzann, she said that it is ok for the Authority to cover half of the cost for the
 - new police car using CBA funds. The reason is that the whole purpose of this money is for
 - community benefits. **Motion Made By Martin Westrick And Seconded By Timothy Spangler To Approve The Authority Using CBA Funds To Cover Half Of The Expense For A New Police Vehicle For The Borough. Motion Voted On – Approved – Unanimously.**

02/16/26 There were no new updates at this time.

03/16/26 The new police cruiser has been ordered.

8/17/2026 New Police truck has arrived and is at the upfitter to have equipment changed. Once the new truck is in service, the Dodge Charger will be sold.
- **Pole Building**

- 06/18/26 Mike Waksmunski said he discussed the pole building a little bit with Luke. He had mentioned getting volunteers to help, but Mike was hesitant due to liability concerns or lawsuits. The board discussed prevailing wages and how much they would increase a job costing \$18,000 to maybe \$100,000. The board agreed that it was best to ask the solicitor what they can do at this point.
- 8/17/2026 No update from Borough Council

NEW BUSINESS:

- Renewal of Water Operator License of Berni Julick. She requested that we pay for required classes for renewal. Estimated cost \$675.00

OTHER BUSINESS:

MOTION TO ADJOURN

Motion Made By _____ *Adjourn Meeting At* _____ *PM.*

(Next Regular Meetings September 21st 2026 @ 6:00 P M)