

- - Carrolltown Borough - -

MONTHLY MEETING AGENDA MONDAY, AUGUST 3RD, 2026 AT 7:00 PM

1. Call Meeting To Order –
2. Pledge Of Allegiance To Flag
3. Hearing Of Visitors –
4. Minutes Of Previous – Special and Regular Meetings *JULY 2026*

Motion Made By __ And Seconded by __ to Approve Special Meeting JULY 16, 2026 Minutes.

Motion Made By __ And Seconded by __ to Approve Regular Meeting JULY 6, 2026 Minutes

BOROUGH SECRETARY/TREASURER-

5. Financial Report – *AUGUST 2026*

- *Treasurer's Report*
- *Permits*

Motion Made By __ And Seconded by __ to Approve JULY Financials.

6. Invoices Paid – *JULY 2026*

Motion Made By __ And Seconded by __ to Ratify JULY Invoices

BOROUGH/AUTHORITY MANAGER-

UNFINISHED BUSINESS:

- PAYSTAR – Update
- LETTERS – Were Letters sent re: Property Issues at 105 S. Main & 149 Flick
- UTILITY TRUCK – A decision to sell the old utility truck?

CORRESPONDENCE:

➤

SOLICITOR: BROCC JENNINGS

- *Motion Made By __ and Seconded by __ to Adopt Ordinance 299 Combining Mgr w/Sec/Treas*

MAYOR JAMES ERTTER, JR:

➤

CHIEF JEFF MCEVOY:

- See Report
- New Police Cruiser –

Reports Of Committees, Officials And Department Heads:

STREET COMMITTEE: TIM SPANGLER

➤

EQUIPMENT COMMITTEE: DAVE HORN

➤

➤

RECREATION & PARK REPORT: STEVE DECKARD

- Outlets – Status of outlets in the Pavilion that do not work
- List – Was Repair list created for the Park

COMMUNITY DEVELOPMENT COMMITTEE: JIM LINK

- Website Draft
- 12 Days of Christmas Meeting in July -

FINANCE COMMITTEE: LUKE BAKER

- Borough Audit – Status –

BUILDING & GROUNDS COMMITTEE: MIKE PLATT

- Generator status –

PERSONNEL COMMITTEE: DARLENE LUTCH

- Motion to enter into Executive Session under the personnel exception of the Pennsylvania Sunshine Act, specifically 65 Pa.C.S. Section 708(a)(1), to discuss a specific personnel matter.
- *Motion made by__ Seconded by __ to enter into Executive Session*
- STATUS of Hires: (All have been advertised)
 - Manager/Secretary/Treasurer-Ardean Latchford
- *Motion made by__ Seconded by __ to take action or table the hire of the Borough Manager position*
 - Street Position-
- *Motion made by__ Seconded by __ to Accept Boro Clerk Resignation effective 11-6-2026*
- *Motion made by____Seconded by____ to Advertise Borough Clerk Position and accept the job description as presented.*

NEW BUSINESS:

- Special Joint Meeting with Authority, Council, and MK-See Minutes
- Solid Waste Contract –
Motion made by____Seconded by____ to Approve Advertising Solid Waste Contract And Setting up a Mandatory Meeting within that Advertisement.

MISCELLANEOUS AND OTHER BUSINESS:

➤

CPV LIST:

➤

MOTION TO ADJOURN:

Motion made by____ to adjourn meeting at ____ PM